

# UT Southwestern Medical Center

## Support for Those Affected by Last Night's Storms

Oct. 21, 2019

Dear Colleagues:

I am aware that many members of the UT Southwestern community suffered significant losses in last night's severe storm. I am sure I speak for all those fortunate enough to have come through the storms unharmed that our thoughts and prayers are with those who have been impacted. UT Southwestern is ready to provide resources and support to any employees affected by the events of last night.

As a reminder, the Employee Assistance Program (EAP) provides mental health counseling and emotional support to you and anyone in your household. EAP offers up to four sessions per concern, confidentially and at no charge. To schedule an appointment or to inquire about services, call the EAP at 214-648-5330 or email [eap@utsouthwestern.edu](mailto:eap@utsouthwestern.edu).

In addition to face-to-face sessions through EAP, you may also schedule a virtual visit with a board-certified doctor through [MDLive](#), 24 hours a day, seven days a week, and no copay. To activate your account or to schedule a virtual visit log on to [MDLIVE.com/bcbstx](https://MDLIVE.com/bcbstx), or call 888-680-8646.

If you are an impacted employee, we understand you may need time away. We encourage managers to work with you to adjust schedules and approve use of accrued paid time off. If you need additional assistance such as emergency leave ([EMP-258](#)), submit a written request to your supervisor with the following information.

- Impacted employee name and employee ID
- Department name
- Requestor contact information (phone number and e-mail)
- Reason for the request

Your supervisor must then submit the request to the Vice President of Human Resources via [hadministration@utsouthwestern.edu](mailto:hadministration@utsouthwestern.edu). (Only the Vice President of Human Resources can approve emergency leave requests.) You will receive a response within 24 hours.

For additional resources on disaster relief, housing, family crisis, and emergency services, [visit the EAP page](#).

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President, UT Southwestern Medical Center